



Refill Instructions - HP C6614DN (No.20)

HP
DeskJet

610, 610C, 612, 612C, 640C

Items Required

Original HP 20 Cartridge, Syringe, Drill Bit & Filling Tube
Black Ink 20ml, Cleaning Flush 20ml

Instructions

1. Air pressure within the cartridge is regulated by an aerator (Aperture C), which must be sealed to prevent leakage during refilling. Use strong adhesive tape to seal this aperture.
2. If the filling hole (Aperture B) is sealed by a plastic ball in the top, push in the ball using an old ball point pen. If the cartridge does not have this opening, using the drill bit supplied with the kit, a 3mm hole must be carefully drilled in the position shown. (Aperture B)

IMPORTANT -The aperture in the centre of the top (Aperture A) must NOT be pierced.

4. Assemble the syringe and steel filling tube and fill with 10ml of JR INKJET print head cleaner.
5. **SLOWLY** inject 20ml of print head cleaner into the filling hole. Stand cartridge on some tissue and place in an old dish, this will draw the print head cleaner out of the cartridge. Turn cartridge upside down and gently squeeze the sides to remove excess print head cleaner.
6. Fill syringe with ink then inject into the filling hole. When ink overflows from filling hole or starts to leak from print heads, cartridge is full. Stop injecting ink immediately.
7. Seal the hole with the plug provided. If the plug seal is not airtight, then secure and seal plug with strong adhesive tape. This seal **MUST** be airtight, if not cartridge will leak.
8. Blot print heads with tissue to remove any excess ink.

IMPORTANT -DO NOT LEAVE ON TISSUE

Remove the tape over (Aperture C) and continue to blot if necessary.

9. Allow cartridge to stand on a protective, non-absorbent surface overnight to ensure no leakage i.e. an old saucer. Blot print heads again and check for leakage.

10. Install cartridge and run a priming cycle as per printer instructions.

IMPORTANT - For best results, refill whilst ink still remains in cartridge. Empty cartridges should be refilled immediately.

